

ELECTRICAL APPRENTICE REGISTRATION

EFFECTIVE SEPTEMBER 1, 2010 ALL ELECTRICAL APPRENTICES ARE REQUIRED TO BE PARTICIPATING IN AN ELECTRICAL TRAINING PROGRAM APPROVED BY THE ELECTRICAL ADMINISTRATIVE BOARD AS STIPULATED IN 1956 PA 217. FAILURE TO DO SO INVALIDATES THE REGISTRATION. ANY HOURS ACCUMULATED ON AN INVALID REGISTRATION WILL NOT BE CREDITED TOWARDS THE JOURNEYMAN ELECTRICIAN EXAMINATION.

All apprentices are required to register in the municipality that they reside within 30 days after employment. The expiration date for the apprentice registration is August 31st of every year. In addition, electrical apprentices must:

- Be a Detroit resident and show proof of residency.
- Submit a letter of documentation from your current employer attesting to employment related to electrical construction or maintenance of buildings or electrical wiring or equipment under the direct supervision of a person licensed under the State of Michigan Electrical Administrative Act (Act 217 of 1956). All letters must be: originals, notarized, on company letterhead, include a brief description of your duties, and be signed by the employer. **Paycheck stubs are not considered valid documentation.**
- **Electrical contractors that currently employ or anticipate the employment of Electrical Apprentices must register their companies with the United States Department of Labor Office of Apprenticeship (USDOLOA). You can access information regarding registering with the USDOLOA by contacting the Michigan Apprenticeship Steering Committee Inc. (MASCI) at www.aboutmasci.org.**
- Complete an application form. A passport size picture shall be attached in the upper right hand corner of each application with the exception of applications for renewal when a registration form with a picture is on file.
- Submit documentation as part of their Journeyman Electrician application documenting a minimum of 144 hours for each academic year.
- Pay the \$15.00 registration fee.

If you employ a teenager as an Apprentice, it is important to be aware of the laws that outline what teenagers can and cannot do, minimum wage standards and work hours and break requirements. For more information regarding employing a teenager, read the ***Teenager's Guide to Employment In Michigan*** pamphlet available on the Department of Energy, Labor, and Economic Growth's Wage and Hour Division web site at:

http://www.michigan.gov/documents/Teenagers_Guide_89278_7.pdf

Or, contact the Wage and Hour Division by writing to:

DELEG-Wage and Hour Division
7150 Harris Drive, First Floor, A-Wing
P.O. Box 30476
Lansing, MI 48909-7976
Telephone No. 517-322-1825

The City of Detroit Board of Electrical Examiners is required to review and approve all Apprentice registrations prior to issuance. The Board normally meets on the third Thursday of the month.

FIRE ALARM SPECIALTY APPRENTICE REGISTRATION

EFFECTIVE SEPTEMBER 1, 2010 ALL ELECTRICAL APPRENTICES ARE REQUIRED TO BE PARTICIPATING IN AN ELECTRICAL TRAINING PROGRAM APPROVED BY THE ELECTRICAL ADMINISTRATIVE BOARD AS STIPULATED IN 1956 PA 217. FAILURE TO DO SO INVALIDATES THE REGISTRATION. ANY HOURS ACCUMULATED ON AN INVALID REGISTRATION WILL NOT BE CREDITED TOWARDS THE FIRE ALARM SPECIALTY TECHNICIAN EXAMINATION.

All apprentices are required to register in the municipality that they reside within 30 days after employment. The expiration date for the apprentice registration is August 31st of every year. In addition, electrical apprentices must:

- Be a Detroit resident and show proof of residency.
- Submit a letter of documentation from your **current** employer attesting to employment related to electrical construction or maintenance of buildings or electrical wiring or equipment under the direct supervision of a person licensed under the State of Michigan Electrical Administrative Act (Act 217 of 1956). All letters must be: originals, notarized, on company letterhead, include a brief description of your duties, and be signed by the employer. **Paycheck stubs are not considered valid documentation.**
- **Fire Alarm contractors that currently employ or anticipate the employment of Fire Alarm Specialty Technician (FAST) apprentices must register their companies with the United States Department of Labor Office of Apprenticeship (USDOLOA). You can access information regarding registering with the USDOLOA by contacting the Michigan Apprenticeship Steering Committee Inc. (MASCI) at www.aboutmasci.org**
- Complete an application form. A passport size picture shall be attached in the upper right hand corner of each application with the exception of applications for renewal when a registration form with a picture is on file.
- Submit documentation as part of their Fire Alarm Specialty Technician (FAST) application documenting a minimum of 144 hours for each academic year.
- Pay the \$15.00 registration fee.

If you employ a teenager as an Apprentice, it is important to be aware of the laws that outline what teenagers can and cannot do, minimum wage standards and work hours and break requirements. For more information regarding employing a teenager, read the ***Teenager's Guide to Employment In Michigan*** pamphlet available on the Department of Energy, Labor, and Economic Growth's Wage and Hour Division web site at:

http://www.michigan.gov/documents/Teenagers_Guide_89278_7.pdf

Or, contact the Wage and Hour Division by writing to:

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